



# Christian County Commission

100 West Church St, Room 100  
Ozark, MO 65721

January Term

<http://ChristianCountyMO.iqm2.com>

~ Minutes ~

Thursday, March 16, 2017

1:20 PM

The Christian County Courthouse

## I. Convene

The meeting was called to order at 1:20 PM by Presiding Commissioner Ray Weter

Attendee Name	Title	Status	Arrived
Ray Weter	Presiding Commissioner	Present	1:20 PM
Ralph Phillips	Eastern Commissioner	Present	1:20 PM
Hosea Bilyeu	Western Commissioner	Absent	
Krista Cronin	Deputy Clerk	Present	1:20 PM
Ashley Hannah	Secretary	Present	1:20 PM

## II. Establish Quorum

## III. Agenda

### **Motion/Vote - 1:20 PM Christian County Commission**

Discussion - Approve Agenda

Attendees: Director of Purchasing Leo Snelling

Presiding Commissioner Ray Weter noted the presence of a quorum, and said there is a scrivener's error on the 1:30 item. The agenda item should read "1:30 PM" instead of "1:30 AM". Presiding Commissioner Weter entertained a motion to approve the agenda for today, March 15, 2017.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ralph Phillips, Eastern Commissioner
<b>SECONDER:</b>	Ray Weter, Presiding Commissioner
<b>AYES:</b>	Ray Weter, Ralph Phillips
<b>ABSENT:</b>	Hosea Bilyeu

### **Motion/Vote - 1:25 PM Kay Brown-Christan County Clerk**

Minutes & Financials Approval - Approve Minutes and Financials

Attendees: Director of Purchasing Leo Snelling

Presiding Commissioner Weter entertained a motion to approve the regular session minutes from March 13, 2017.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ralph Phillips, Eastern Commissioner
<b>SECONDER:</b>	Ray Weter, Presiding Commissioner
<b>AYES:</b>	Ray Weter, Ralph Phillips
<b>ABSENT:</b>	Hosea Bilyeu

**Motion/Vote - 1:30 PM      Todd Wiesehan-Christian County Planning & Development**

Right of Way Dedication - Right of Way-Right of Way-E Southernview Rd-Ozark Special; Kinkade Rd-Ozark Special; N Fremont and Westwind Rd-Ozark Special

Attendees: Todd Wiesehan with Planning and Development, Leo Snelling - Director of Purchasing

The Commissioners met with presenter Todd Wiesehan regarding right-of-way acquisitions for approval within the Ozark Special Road District. Todd Wiesehan presented the Commission with a right-of-way on East Southernview Road located in the Ozark Special Road District, the grantor being the Thomas Family Limited Partnership. Ozark Special Road District has reviewed this and executed a resolution, and is asking Christian County to accept this on their behalf. Presiding Commissioner Weter entertained a motion to approve the acquisition of the right-of-way on East Southernview Road located within the Ozark Special Road District.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ralph Phillips, Eastern Commissioner
<b>SECONDER:</b>	Ray Weter, Presiding Commissioner
<b>AYES:</b>	Ray Weter, Ralph Phillips
<b>ABSENT:</b>	Hosea Bilyeu

**Motion/Vote - 1:35 PM      Ashley Hannah, Christian County Commission**

Right of Way Dedication - Right of Way - Kinkade Rd - Ozark Special

Attendees: Todd Wiesehan with Planning and Development, Leo Snelling - Director of Purchasing

The Commissioners met with presenter Todd Wiesehan regarding right-of-way acquisitions for approval within the Ozark Special Road District. Todd Wiesehan presented the Commission with a request for acquisition of Kinkade Village Road located in the Ozark Special Road District, the grantor being Rick Wells of ETC Builders, LLC. Ozark Special Road District has reviewed this and executed a resolution, and is asking Christian County to accept this on their behalf. Presiding Commissioner Weter entertained a motion to approve the acquisition of Kinkade Village Road located within the Ozark Special Road District for their perpetual maintenance.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ralph Phillips, Eastern Commissioner
<b>SECONDER:</b>	Ray Weter, Presiding Commissioner
<b>AYES:</b>	Ray Weter, Ralph Phillips
<b>ABSENT:</b>	Hosea Bilyeu

**Motion/Vote - 1:38 PM Ashley Hannah, Christian County Commission**

Right of Way Dedication - 3593 : Right of Way - N Fremont and Westwind Dr - Ozark Special

Attendees: Todd Wiesehan with Planning and Development, Leo Snelling - Director of Purchasing

The Commissioners met with presenter Todd Wiesehan regarding right-of-way acquisitions for approval within the Ozark Special Road District. Todd Wiesehan presented the Commission with a right-of-way on North Fremont Road and Westwind Drive located in the Ozark Special Road District, the grantor being Danny and Julie Pennick. Ozark Special Road District has reviewed this and executed a resolution, and is asking Christian County to accept this on their behalf. Presiding Commissioner Weter entertained a motion to approve the acquisition of the right-of-way line on the west side of North Fremont Road and the north side of Westwind Drive located within the Ozark Special Road District.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ray Weter, Presiding Commissioner
<b>SECONDER:</b>	Ralph Phillips, Eastern Commissioner
<b>AYES:</b>	Ray Weter, Ralph Phillips
<b>ABSENT:</b>	Hosea Bilyeu

**Motion/Vote - 1:41 PM Ashley Hannah, Christian County Commission**

Right of Way Dedication - Right of Way - Charlet Way - Pennick Lane

Attendees: Todd Wiesehan with Planning and Development, Leo Snelling - Director of Purchasing

The Commissioners met with presenter Todd Wiesehan regarding right-of-way acquisitions for approval within the Ozark Special Road District. Todd Wiesehan presented the Commission with a request for acquisition of Charlet Way and Pennick Lane located in the Ozark Special Road District, the grantor being Danny and Julie Pennick. Ozark Special Road District has reviewed this and executed a resolution, and is asking Christian County to accept this on their behalf. Presiding Commissioner Weter entertained a motion to approve the acquisition of Charlet Way and Pennick Lane located within the Ozark Special Road District.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ralph Phillips, Eastern Commissioner
<b>SECONDER:</b>	Ray Weter, Presiding Commissioner
<b>AYES:</b>	Ray Weter, Ralph Phillips
<b>ABSENT:</b>	Hosea Bilyeu

**Motion/Vote - 2:00 PM Christian County Commission**

Bid Decision - Bid Decision-Office Supplies

Attendees: Leo Snelling - Director of Purchasing

The Commission met with presenter Leo Snelling regarding a bid decision for office supplies. Mr. Snelling presented the Commissioners with documents supporting his recommendation. Mr. Snelling said we had a previous bid opening on Monday and only received one response, however, the bid received from Quill this year has lower prices on most items than the bid awarded to them last year. Mr. Snelling recommended accepting the bid from Quill, as well as compiling a secondary supplement bid list (comprised of more local vendors) for items not provided in Quill's bid. Mr. Snelling recommended circulating the secondary bid list to office holders and insisting they use it for consistency and to get the best price on items. There was discussion on piggybacking on municipal contracts. Eastern Commissioner Phillips said he doesn't like to paint himself into a corner and would like to be able to purchase products online as you can often get products at a lower cost, and said he likes Mr. Snelling's idea of purchasing items in bulk to save money. Mr. Snelling said in a year's time buying in bulk will pay for the additional work it takes to do journal entries and move charges from one account to another. He said it cuts down on shipping charges as well as the amount of requisitions that need to be processed. Presiding Commissioner Weter entertained a motion to enter into an agreement with Quill for certain office supplies, pending the review of County Counselor John Housley and the sign-off by the County Auditor. Mr. Snelling noted that we will attach a copy with "no bid" indicated on the items Quill didn't bid on.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ralph Phillips, Eastern Commissioner
<b>SECONDER:</b>	Ray Weter, Presiding Commissioner
<b>AYES:</b>	Ray Weter, Ralph Phillips
<b>ABSENT:</b>	Hosea Bilyeu

**Motion/Vote - 2:30 PM Christian County Commission**

Discussion - Closed Session-Statute 610.021.1-Litigation

Presiding Commissioner Weter entertained a motion to enter into closed session per Statute 610.021.1, specifying litigation.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ralph Phillips, Eastern Commissioner
<b>SECONDER:</b>	Ray Weter, Presiding Commissioner
<b>AYES:</b>	Ray Weter, Ralph Phillips
<b>ABSENT:</b>	Hosea Bilyeu

**Motion/Vote - 3:00 PM     Leo Snelling**

Discussion - Trustee Paying Agent Recommendation

Attendees: Leo Snelling - Director of Purchasing, Miranda Beadles - Christian County Highway Engineer, Michelle Bock with Piper Jaffray (via phone conference)

The Commissioners met with presenter Leo Snelling regarding his Trustee Paying Agent recommendation. Mr. Snelling presented the Commissioners with a letter of recommendation suggesting we use the Bank of Oklahoma Financial for the service of Paying Agent for the new Judicial Facility. Ms. Bock clarified that the Paying Agent fee will be payed annually (for the life of the outstanding bond until such time as the bonds are payed off or redeemed. She said the Paying Agent will invoice the County every six months, with the first payment being interest only, and the second comprised of interest and principal. Presiding Commissioner Weter entertained a motion to accept the recommendation of our Purchasing Agent to choose the Bank of Oklahoma Financial as the Trustee/Paying Agent for our construction project. Mr. Snelling noted for the record a local financial institution (Ozark Bank) was contacted to investigate interest in providing the service, but they declined.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ralph Phillips, Eastern Commissioner
<b>SECONDER:</b>	Ray Weter, Presiding Commissioner
<b>AYES:</b>	Ray Weter, Ralph Phillips
<b>ABSENT:</b>	Hosea Bilyeu

#### **IV. Adjournment**

The meeting was closed at 3:12 PM

**3:12 PM**

Statement

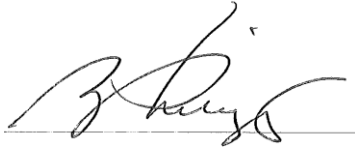
Presiding Commissioner Weter said seeing no further business we are adjourned.

  
Ray Weter

Presiding Commissioner, Ray Weter

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Hosea Bilyeu

Western Commissioner, Hosea Bilyeu

A handwritten signature in black ink, appearing to read "R. Phillips", written over a horizontal line.

Ralph Phillips

Eastern Commissioner, Ralph Phillips